



The Greater Orlando Aviation Authority invites applicants for ASSISTANT DIRECTOR, LANDSIDE OPERATIONS

We are the Orlando International Airport! The Greater Orlando Aviation Authority (GOAA) operates OIA and the Orlando Executive Airport. Our airport is a world-class facility serving more than 43 million guests each year and growing. Orlando International Airport (OIA) is the second largest airport in Florida, the 13th busiest in the United States and the 41st in the world ranked by the transportation resource, catalyst and hub in the State of Florida. The number of passengers during calendar year 2016 according to Airports Council International North America (ACI).

POSITION SUMMARY: Responsible for the day-to-day management and long-term planning of the Authority's Landside Operations Division. Coordinate the development of all plans, policies and procedures and responsible for administrative, budgetary and operational issues. Provide guidance and supervision to staff, maintaining safe, secure and orderly operations. Maintain a program that provides excellent customer service and safety while meeting fiscal goals. Act as liaison between the Authority and related consultants, customers, and regulatory personnel.

MINIMUM REQUIREMENTS:

- Bachelor degree in Aviation Management, Public Administration, or Business Administration, or related field and seven (7) years of operations management experience at a public or military airport, with at least three (3) of those years working at a medium to large hub airport, or an equivalent combination of education, training and experience. Supervisory experience required. Landside operations experience preferred.
- Knowledge of City of Orlando and Aviation Authority rules and regulations pertaining to ground transportation at the Airport and ADA Section 504 and Florida Building Code.
- Familiarity with Transportation Security Administration Regulations, with emphasis on TSAR 1542.
- Familiarity with construction and electronic documents, plans and schematic diagrams desired.
- Knowledge of Microsoft Office software: Excel, Word, PowerPoint required.
- Must have demonstrated financial / budget skills, leadership and management skills.
- Must have the ability to deliver excellent customer service, ability to plan, schedule, organize, prioritize and manage multiple projects.
- Must have excellent organizational skills, attention to detail, effective oral and written communication skills and able to use a two-way radio.
- Knowledge of related laws, regulations, policies and procedures.
- Must be able and willing to adjust work schedule as conditions warrant.
- Professional certifications (A.A.E., I.A.P., etc.) desired.
- Valid Florida driver's license required.

The Greater Orlando Aviation Authority offers a comprehensive benefits package.

• Paid Vacation, Holiday, Sick and Personal Leave Days • Retirement Plan with Company Match • Health, Dental, and Vision Insurance • Wellness Programs • Short Term Disability, Long Term Disability and Life Insurance • Employee Assistance program • Education Reimbursement • Employee Discounts • Employee Recognition Program • Management Leave

To apply, please [click here](#) or visit us at: www.orlandoairports.net

**Greater Orlando Aviation Authority
Human Resources
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EQUAL OPPORTUNITY EMPLOYER