



CITY AND COUNTY OF DENVER
Office of Human Resources
201 W Colfax Ave, Dept 412, Wellington E.
Webb Municipal Office Building
Denver, CO 80202

<http://www.denvergov.org/jobs>

**INVITES APPLICATIONS FOR THE POSITION OF:
Senior Manager of Air Service - Denver International Airport**

An Equal Opportunity Employer

SALARY

\$67,350.00 - \$107,760.00 Annually

OPENING DATE: 04/15/17

CLOSING DATE: 04/23/17

THE POSITION



Denver International Airport is the 19th-busiest airport in the world and the sixth-busiest airport in the United States, serving 58.3 million passengers last year. DEN is one of the busiest airline hubs in the world's largest aviation market, and the airport is the primary economic engine for the state of Colorado, generating more than \$26 billion for the region annually. Spanning more than 53 square miles, DEN is the largest and newest commercial airport in the United States. DEN consists of 15 million square feet of built environment. The airport also includes the Westin Denver International Airport, an on-site hotel and conference center located just steps from the iconic Jeppesen Terminal. The base of the hotel features a rail station that connects the airport with Denver Union Station via the University of Colorado A Line commuter rail service. DEN has the capacity to double in size on our existing property and is well positioned for future growth as a global gateway to the Rocky Mountain Region and a key link for products and people throughout the world.

Denver is one of the fastest-growing cities in the United States, and has been named the nation's top place to live, work, and play. Being the best place to live isn't easy; maintaining such a reputation means we need the best people working for the residents of Denver. People who want to make a difference; people who want to give back; people who want to be at the heart of the

city and have a hand in creating our future. When you join us, you will employ your unique skills to do important and meaningful work critical to the success of both your organization and the city as a whole. At DEN, the core values of the organization are transparency, collaboration, mutual respect and support, diversity, integrity, trust and organizational excellence. The successful candidate must demonstrate that these are the core operating principles upon which they have based their career. Join the team at DEN and be part of the future for the world's most exciting and forward-thinking airport. Learn more about DEN at www.flydenver.com.

ABOUT OUR JOB

This position will assist in the planning, development and implementation of comprehensive air service and route development strategies and initiatives. The position supports the development and promotion of strategic partnerships with airlines, business, community and economic development organizations whose support is instrumental in maintaining current air service levels and increasing air service.

- Manage air service marketing and communication activities
- Serve as a liaison between the airport and representatives of airlines, representatives of the business community and other stakeholders
- Communicate airport needs and oversee design and publication of business cases and other marketing materials used in recruitment efforts
- Coordinate and manage air service related events (e.g. inaugural flights, tradeshow, service anniversaries, milestones, etc.)
- Communicate airport's air service interests to air carriers, and, if necessary, advocate for airport interests with local, state and federal organizations
- Research, analyze, formulate and promote passenger air service opportunities
- Monitor current air service trends impacting Denver International Airport
- Develop forecasts and projections regarding future service at Denver International Airport
- Promote airport and route opportunities to domestic and international air carriers
- Implement elements of air service development policy and marketing support programs
- Educate airport stakeholders about impact of air service
- Gather data from airlines, passengers and others concerning air service needs
- Position will require up to 25% travel, domestic and international

ABOUT YOU

We are looking for a knowledgeable air service professional to join our team and help grow air service in Denver. We need someone with an interest and knowledge around market trends, economic conditions and airline business models. You must have exceptional communication, written and verbal, with both internal and external stakeholders.

Our ideal candidate will have:

- Bachelors' Degree in a related field
- Three or more years' experience in air service development including passenger and cargo services
- Air transportation data collection and reporting standards
- Air carrier operating models, route structures and alliances
- Aircraft performance and airport operational capabilities
- Event management and marketing experience
- Professional presentation experience
- Research methods and analysis techniques
- Global aviation industry knowledge
- Bilingual

We realize your time is valuable, so please do not apply unless you have the following minimum qualifications:

- Baccalaureate Degree in Business Administration, Public Administration, Finance, Management, or a related field and three years of professional experience planning and conducting management studies including determining study methods and procedures, analyzing data, developing recommendations and implementation strategies, and preparing reports of findings and recommendations.
- A combination of appropriate education and experience may be substituted for the minimum education and experience requirements.

ABOUT EVERYTHING ELSE

Classification Title: We call this job the Senior Manager of Air Service. The official job classification title is Management Analyst IV

Assessments/Testing: This position does not require testing.

Pre-employment Screening: An offer of employment is contingent on the verification of credentials and other information required by law and City and County of Denver policies, including the successful completion of a background check. Candidates must pass a criminal background check and other verifications required for the position which may include, but are not limited to, employment and/or education verification, motor vehicle record check, drug test, and/or physical. The existence of a conviction does not automatically disqualify an individual from employment except where federal or state law or regulations prohibit employment of an individual with certain convictions. For more information about the selection and employment screening process, click [here](#).

FBI Background Check: An FBI criminal background check is required for all positions at Denver International Airport (DEN). Employees are also required to report any felony conviction and/or moving violations to maintain this clearance / be eligible for continued employment. By position, a pre-employment physical/drug test may be required.

Snow / Emergency Duties: Denver International Airport is a 24/7/365 team operation. If weather conditions warrant or an emergency crisis occurs, all DEN employees can be required to work extended hours and/or shifts.

Probationary Period: This position may require the selected candidate to complete at least a six-month probationary period prior to attaining career status with the City & County of Denver. For more information about the probationary period, click here.

The City and County of Denver provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, national origin, sex, sexual orientation, gender identity, national origin, disability, genetic information, age, or any other status protected under federal, state, and/or local law.

Recruiter: AK

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RESUMES MAY BE FILED ONLINE AT:
<http://www.denvergov.org/jobs>

EXAM #1215 15821
SENIOR MANAGER OF AIR SERVICE - DENVER
INTERNATIONAL AIRPORT
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